Consular Section

Location and Opening Hours

Hours of Consular Services

Portuguese Affairs
From 09:30 to 12:30 and from 14:30 to 16:00 (weekdays)

Visa Application - Please take an appointment first
(Please send an e-mail to sconsular@ancara.dgaccp.pt or call 0312 405 60 29
From 09:30 to 12:30
Monday, Tuesday, Thursday and Friday

Delivery of Passports
From 14:30 to 15:30
Monday, Tuesday, Thursday and Friday

ATTENTION

Applicants should call before coming to the appointment to confirm that they have all the necessary documents. Please do not forget to check the Portuguese and Turkish Holidays in this webpage.

Evaluation of Consular Services

Please send us your opinion about the way you have been served and how consular services have been provided. Your opinion is valuable so as to identify what is being done well and what needs to be improved.

Similarly, we would also like to know your opinion about the support provided by Honorary Consulates, if possible.

Send your comments to the following email: sconsular@ancara.dgaccp.pt or send your letters to Kırlangıç Sokak No.39 06700 Gaziosmanpasa - ANKARA
Frequently Asked Questions

What should be the validity of my passport when travelling to Portugal?
For members of the European Union, there is no time limit for the validity of the passport as long as the passport is valid when entering and leaving Portugal. For all other nationals, the travel document has to be valid for at least 90 days after returning to the country of residence.

Till what age can a child travel on the parent’s passport?
Any child can travel on their parent’s passport till the age of 16 (sixteen). If travelling alone, both the parents have to grant a written permission.

Which is the Portuguese site to contact for information on Portugal?
For information on Portugal, the official site is www.visitportugal.com

Visas

List of countries whose nationals are subject to or exempted from visa requirements for entering Portugal:

A uniform Schengen visa allows third-country nationals subject to visa requirement to enter or transit through the territory of every country composing the Schengen area. Such visas are referred to as uniform in view of the fact that the respective regulation is common to all Convention Implementing the Shengen Agreement (CISA) Member States. They are aimed at intended short-term stays in the territory of the Member States with a duration of no more than three months and are usually conferred for purposes of tourism. A long stay visa is regulated in the framework of the existing national legislation and may be either for temporary stays or for residence, according to the length of the stay. Such visas allow their holder to remain in Portugal for the intended purpose: e. g. study, internship, work or medical treatment. In general, a temporary stay visa is valid for 3 months and multiple entries. A residence visa is usually valid for 2 entries and 4 months, after which its holder must have obtained a residence permit.

For more information contact us by e-mail - sconsular@ancara.dgaccp.pt

All the information concerning Schengen visas in http://www.secomunidades.pt/vistos
Consular Services - National Visas

Visas such as Residence Visa, Student Visa, Work Visa and Temporary Stay Visas are valid only for Portugal.

**Residence Visa**
- Enables the applicant to enter Portugal in order to request for a Residence Permit;
- This visa is valid for a period of six months with two entries;

**Student Visa**
- Allows the applicant to enter Portugal for the purpose of study, work relating to scientific investigation, apprentice in the educational establishments or firms or public departments;
- This type of visa is valid for one year with multiple entries.

**Work Visa**
- Allows the bearer to enter Portugal in order to exercise professional activities for a maximum period of three years and in the following categories:
  - Work I, Sports and Drama;
  - Work II, Scientific Investigation;
  - Work III, Services Rendered;
  - Work IV, Professional Activities (dependant/temporary)
- This type of visa is valid for one year with multiple entries.

**Temporary Stay Visa**
- Permits the holder to enter Portugal for medical treatment in the Health Services. This visa can also be issued to family members of those already holding Study, Work, Temporary Stay or Residence Visa and in exceptional cases only.
- This type of visa is valid for one year with multiple entries.
Consular Services - Schengen Visas

The Airport Transit Visa, Transit Visa and Short Stay/Multiple Entry Visa are all designated "Schengen Visas". These can be valid for one or more States that form part of the Schengen Convention Agreement of 14 of June 1985, signed in Schengen on 19 of June 1990. (States included: Germany, Austria, Belgium, Denmark, Spain, Finland, France, Greece, Iceland, Italy, Luxembourg, Norway, Netherlands, Portugal, and Sweden).

Airport Transit Visa

- This visa entitles foreigners who are required to have such a visa to pass through the international transit area of airports without actually entering the national territory of the country concerned, during a stop-over or transfer between two stages of an international flight. The requirement to have this visa is an exception to the general right to transit without a visa through the above mentioned international transit area.

Transit Visa

- This visa entitles foreigners who are travelling from one Third State to another Third State to pass through the territories of the Contracting Parties.

- This visa may be issued for one, two or exceptionally several transits, provided that the duration in each case does not exceed five days.

Short Stay/Multiple Entry Visa

- This visa entitles foreigners who seek to enter the territories of the Contracting Parties, for reasons other than immigration, to pay a continuous visit or several visits, the duration of which does not exceed three months in any half-year from the date of first entry. As a general rule, this visa may be issued for one or several entries.

- In the case of foreigners who need to travel frequently to one or several Schengen States, for example on business, short-stay visas may be issued for several visits, provided that the total length of these visits does not exceed three months in any half-year. This multiple entry visa may
be valid for one year, and in exceptional cases, for more than a year for certain categories of persons.

Study Visa - Documents Required

General Requirements

- 1 visa application form (provided by the Consular Section at the Embassy of Portugal)
- 2 recent photographs
- A valid passport (valid for at least 3 months after the end of the planned journey)
- Residence Card (Garda Immigration Card) should be valid for at least 90 days after returning to the country of residence
- Confirmed travel itinerary
- Confirmed hotel reservations
- If attending conference, meeting, etc.- any documentary proof
- If visiting family or friends – Invitation letter from Portugal
- Medical/Health Insurance covering the period of stay in the Schengen countries
- Letter from the employer with recent pay slips or proof of business
- Recent bank statement
- If married to an EU national, marriage certificate as well as passport of spouse

Extra Requirements for Study Visas

- Certificate of Criminal records which must be translated into Portuguese
- Proof of housing accommodation
- Proof of financial support

- Certificate of enrolment in a University or Educational Institution in Portugal

---

**Work Visa - Documents Required**

---

**General Requirements**

- 1 visa application form (provided by the Consular Section at the Embassy of Portugal)

- 2 recent photographs

- A valid passport (valid for at least 3 months after the end of the planned journey)

- Residence Card (Garda Immigration Card) should be valid for at least 90 days after returning to the country of residence

- Confirmed travel itinerary

- Confirmed hotel reservations

- If attending conference, meeting, etc. - any documentary proof

- If visiting family or friends – Invitation letter from Portugal

- Medical/Health Insurance covering the period of stay in the Schengen countries

- Letter from the employer with recent pay slips or proof of business

- Recent bank statement

- If married to an EU national, marriage certificate as well as passport of spouse

---

**Extra Requirements for Study Visas**

- Certificate of Criminal records which must be translated into Portuguese

- Official medical certificate attesting good health without any contagious disease
- Proof of housing accommodation
- Proof of financial support
- Working contract approved by the Portuguese Ministry of Labour
- Certificate of enrolment in a University or Educational Institution in Portugal

**Temporary Stay Visa - Documents Required**

**General Requirements**

- 1 visa application form (provided by the Consular Section at the Embassy of Portugal)
- 2 recent photographs
- A valid passport (valid for at least 3 months after the end of the planned journey)
- Residence Card (Garda Immigration Card) should be valid for at least 90 days after returning to the country of residence
- Confirmed travel itinerary
- Confirmed hotel reservations
- If attending conference, meeting, etc. – any documentary proof
- If visiting family or friends – Invitation letter from Portugal
- Medical/Health Insurance covering the period of stay in the Schengen countries
- Letter from the employer with recent pay slips or proof of business
- Recent bank statement
- If married to an EU national, marriage certificate as well as passport of spouse

**Extra Requirements for Study Visas**
- Certificate of Criminal records which must be translated into Portuguese

- Official medical certificate attesting good health without any contagious disease

- Proof of housing accommodation

- Proof of financial support

- Working contract approved by the Portuguese Ministry of Labour

- Certificate of enrolment in a University or Educational Institution in Portugal

**Power of Attorney**

**Translations**

- Our Consular Section does not translate documents due to not having sworn translator in our Consular Section,

**Certifications**

- Our Consular Section certifies the documents given by Turkish authorities, only after the certification of the Ministry of Foreign Affairs of Turkey. - According to the Vienna Convention, “Apostille” of the Governorship will be sufficient for Portuguese translation of a Turkish document made by a sworn translator and certified by the Notary,